

## **Simply Ballroom** **Banquet Rental Pricing**

Our facility is available for rental after 4pm on Saturday only  
There are no kitchen facilities available

<p><b>Basic Rental</b></p> <ul style="list-style-type: none"> <li>● Tables &amp; Chairs</li> <li>● Access to 2 ballrooms and restrooms</li> </ul>	<p>\$1000 for up to 4 hours (minimum rental) \$200 each additional hour</p> <p>\$500 non-refundable deposit required to reserve your date. Signed contract required at time of reservation.</p>
<p><b>Requirements for Alcohol Service</b></p> <ul style="list-style-type: none"> <li>● Banquet License from VA ABC</li> <li>● Event Insurance</li> </ul>	<p style="text-align: center;">See below for details</p>
<p><b>Use of Linens/Chair Covers</b></p> <ul style="list-style-type: none"> <li>● Choice of black or white</li> </ul>	<p style="text-align: center;">\$500</p>
<p><b>DJ Services</b></p> <ul style="list-style-type: none"> <li>● Our DJ can play a variety of ballroom, swing, and Latin music or your choice of playlist</li> </ul>	<p style="text-align: center;">\$125 per hour</p>
<p><b>Damage Policy</b></p>	<p>Any damage will be billed to renter at cost to repair plus \$250 for our time arranging repair. If damage causes loss of sales by Simply Ballroom, renter will be billed for amount of sales lost.</p>

We can accommodate a maximum of 150 people due to Chesterfield County fire code. We have seating/tables for 80 people that is included in the rental price for no additional charge. If you require more seating you would need to provide that on your own.

If serving alcohol, a certificate of insurance for bodily injury and property damage liability protection in a combined single limit amount of no less than \$1,000,000 is required with each rental. You are also required by VA state law to have a Banquet License from the VA ABC.

All rules, as set forth in a separate document, shall be followed by renter.